

<b>Responsibility</b>	<b>Primary</b>	<b>Back Up</b>	<b>Administrative</b>
Corporate Pinewood Derby	Ben Chiochon	Darla Hunzelman	Darla Hunzelman
Communications	Ben Chiochon	Robert Hopper	
Newsletter - Scoutshorts	Ben Chiochon		Tess McIlhenny
Website	Ben Chiochon	Charles Vonderheid	Tess McIlhenny
Media (Newspaper, TV, Radio)	Ben Chiochon	Jennifer Kramka	Tess McIlhenny
Camp Cards	Ben Chiochon	Charles Vonderheid	Tess McIlhenny
Exploring/LFL Programs/Events	Charles Vonderheid		
Charter Renewal	Charles Vonderheid	Todd Eipperle	Randy Rosander
Commissioners - Council	Charles Vonderheid	Todd Eipperle	
Fall Round-Up (Council)	Charles Vonderheid	Todd Eipperle	Randy Rosander
Financial Assistance - Workshops	Charles Vonderheid	Robert Hopper	Cindy Day
Learning for Life	Charles Vonderheid	Todd Eipperle	
Membership	Charles Vonderheid	Todd Eipperle	Randy Rosander
Program Kick-off (Council)	Charles Vonderheid	Todd Eipperle	
Registration - Boys & Adults	Charles Vonderheid	Todd Eipperle	Randy Rosander
Relationships Program	Charles Vonderheid	Todd Eipperle	
Scouting for Special Needs	Charles Vonderheid	Robert Hopper	
After School Funding	Charles Vonderheid	Todd Eipperle	
After School Scouting	Charles Vonderheid	Todd Eipperle	
Financial Assistance - Special Funding (Grants/Loans)	Charles Vonderheid	Todd Eipperle	
Independent Contractors - After School Scouting	Charles Vonderheid	Charles Vonderheid	
Youth Protection/Background Checks	Charles Vonderheid	Robert Hopper	Randy Rosander
Building Maintenance - Scout Center	Cindy Day	Robert Hopper	
Computer Services - Hardware, Software, Training	Cindy Day	Charles Vonderheid	Tess McIlhenny
Employment - Scout Center	Cindy Day	Robert Hopper	
Mail Services	Cindy Day		Nancy Helland
Notary Public	Cindy Day		
Philmont Adult Training Center	Cindy Day		
Printing & Production Services	Cindy Day		
Purchasing - Office Supplies	Cindy Day		
National Jamboree	Dan Maiers	Charles Vonderheid	
Outdoor Ethics	Dan Maiers	Charles Vonderheid	
World Jamboree	Dan Maiers	Charles Vonderheid	
Cub Scout Family Campouts (Fall)	Dan Maiers	Todd Eipperle	
Camping - Summer Camp Reservations - Day Camp	Dan Maiers	Todd Eipperle	Tess McIlhenny
Cub Day Camp - Council Coordinator	Dan Maiers	Charles Vonderheid	
Order of the Arrow	Dan Maiers	Robert Hopper	
Relationships Program - Catholic Committee on Scouting	Dan Maiers	Charles Vonderheid	
Outdoor Adventures Committee (Council)	Dan Maiers	Charles Vonderheid	
Shooting Sports Committee	Dan Maiers	Charles Vonderheid	
Training Committee (Council)	Dan Maiers	Charles Vonderheid	
Wood Badge	Darla Hunzelman	Robert Hopper	
United Way Relations	District Executives	Charles Vonderheid/Todd Eipperle	
District Award of Merit	District Executives		Nancy Helland
National Camping Award Processing/Certificates	District Executives		Nancy Helland
Summertime Pack Award Processing/Certificates	District Executives		Nancy Helland
Training Records & Square Knot Recognition	District Executives		Nancy Helland
Eagle Scout Records & Procedures	Eric Thorsbakken		Randy Rosander
Merit Badge Counselors & Directory	Eric Thorsbakken		Randy/Nancy
National Eagle Scout Association (NESA)	Eric Thorsbakken		Cindy Day
Venturing - Council Activities	Eric Thorsbakken	Charles Vonderheid	
Venturing Training	Eric Thorsbakken	Charles Vonderheid	
Advancement Committee (Council)	Eric Thorsbakken	Charles Vonderheid	
Accounting	Jedd Moore	Cindy Day	
Budget Development & Control	Jedd Moore	Robert Hopper	
Insurance - Liability Certificates	Jedd Moore	Charles Vonderheid	
Fellowship Committee	Jedd/Ann/Ben/Jen/Tess		
Camp Maintenance	Jeff Koenigsfeld	Robert Hopper	

FOS pledges & payments entry/constituent management	Jennifer Kramka	Darla Hunzelman	
Memorial Tribute Fund	Jennifer Kramka	Darla Hunzelman	
Friends of Scouting - Billing Statements	Jennifer Kramka	Cindy Day	
Soccer in Scouting	Michael O'Connor	Todd Eipperle	
Activities Committee (Council)	Mike O'Connor	Charles Vonderheid	
Accident Reports	Robert Hopper	Charles Vonderheid	Cindy Day
Youth Protection Reports	Robert Hopper	Charles Vonderheid	Cindy Day
Employee Benefits	Robert Hopper	Jedd Moore	Cindy Day
Executive Board/Committee Meetings	Robert Hopper	Charles Vonderheid	Cindy Day
Insurance - Accident & Sickness	Robert Hopper	Jedd Moore	
Insurance - Council Property	Robert Hopper	Jedd Moore	
Insurance - Employee Benefits	Robert Hopper	Jedd Moore	Jedd Moore
Insurance - Workmans Compensation	Robert Hopper	Jedd Moore	
Legal Counsel	Robert Hopper		Cindy Day
Council Spokesman	Robert Hopper	Charles Vonderheid	
Nominating Committee - Council	Robert Hopper	Cindy Day	Cindy Day
ORF's	Robert Hopper	Charles Vonderheid	
Properties Committee	Robert Hopper	Charles Vonderheid	
Silver Beaver Awards	Robert Hopper	Scott Walters	Cindy Day
Strategic Plan	Robert Hopper	Cindy Day	Cindy Day
Endowment Program	Robert Hopper	Darla Hunzelman	Darla Hunzelman
Camp Payments	Dan Maiers		Tess McIlhenny
Camping - Summer Camp Reservations - Boy Scout	Dan Maiers		Tess McIlhenny
Camping - Summer Camp Reservations - Cub Scout Camp	Dan Maiers		Tess McIlhenny
Camping - Summer Camp Reservations - Webelos Camp	Dan Maiers		Tess McIlhenny
High Adventure	Dan Maiers		
Philmont (Council Contingent)	Dan Maiers		
Webelos Transition	Sara Gilbert	Todd Eipperle	
United Way Grants/Allocations/Donor Designations	Scott Walters		Jennifer Kramka
Matching Gift Program	Scott Walters	Darla Hunzelman	Jennifer Kramka
Alumni Committee	Scott Walters	Robert Hopper	
Birdies for Charity	Scott Walters	Ben Chiochon	Jennifer Kramka
Friends of Scouting - Council Division	Scott Walters	Cindy Day	Jennifer Kramka
Friends of Scouting - District Community	Scott Walters	Charles Vonderheid	Jennifer Kramka
Friends of Scouting - District Family	Scott Walters	Charles Vonderheid	Jennifer Kramka
Friends of Scouting - Governors Luncheon	Scott Walters	Darla Hunzelman	Darla Hunzelman
New unit welcome call	Scott Walters	Ben Chiochon	
Popcorn Sales	Scott Walters	Ben Chiochon/Darla Hunzelman	Darla Hunzelman
Unit Fundraising Applications Processing	Scott Walters	Charles Vonderheid/Todd Eipperle	Randy Rosander
United Way of Central Iowa	Scott Walters	Robert Hopper	
Relationships Program - LDS Committee on Scouting	Todd Eipperle	Charles Vonderheid	
Aquatics Committee	Zach Tomesch	Todd Eipperle	
Boys' Life Subscriptions	Zach Tomesch	Todd Eipperle	Randy Rosander
COPE	Zach Tomesch	Sara Gilbert	
Audio Visual - Check Out			Nancy Helland
Camping - Short Term Reservations - Building/Equip Rental			Nancy Helland
Camping - Short Term Reservations - Campmasters			Nancy Helland
Camping - Short Term Reservations - Unit Camping			Nancy Helland
Unit Accounts			Nancy Helland/Randy
Youth Protection Training Records & Reports			Randy Rosander